

Committee Review: Performance Monitoring and Reporting in Hillingdon Council - Draft Final Report

Committee name	Corporate, Finance and Property Select Committee
Officer reporting	Liz Penny, Democratic Services
Papers with report	Review Draft Final Report
Ward	N/A

HEADLINES

The Committee has been undertaking a review into Performance Monitoring and Reporting in Hillingdon Council. Following agreement of the review's recommendations to Cabinet, a draft final report has been prepared by officers for the Committee's consideration.

RECOMMENDATIONS

That the Corporate, Finance and Property Select Committee:

- 1) **Agrees the draft final report and recommendations in principle and endorses its submission to Cabinet for due consideration; and**
- 2) **Delegates any minor drafting changes required prior to the report's submission to Cabinet to the Democratic Services Officer, in consultation with the Chairman and Opposition Lead as required.**

SUPPORTING INFORMATION

The agreed Terms of Reference for the review are set out below:

1. **Where are we now?** - To ensure Members receive a broad overview of existing arrangements in respect of data collection, use of data and performance reporting across all parts of the Council.
2. **What do we need to do better and how?** - To review the Council's current arrangements in the use of data to manage operational delivery and drive service improvements and seek to:
 - a. compare and contrast arrangements in Hillingdon with peer authorities and other public organisations and to understand areas of good practice and further improvement and developments required; and

- b. Investigate short-medium term improvements in data reporting and presentation to decision-makers, e.g., Corporate Management Team / Cabinet Members / Select Committees.
3. **Where do we want to be?** - To provide Members with an insight into the future of data collection and reporting, along with associated technology and its practical application for decision-making. To encourage officers to buy into the process and produce honest and useful data.
4. To make practical, prudent recommendations to Cabinet, (and other bodies if applicable), based on the Committee's findings.

Review update

At the Select Committee meeting on 3 June 2021, Members agreed that the Committee's next major review topic would focus on Performance Monitoring and Reporting in Hillingdon Council. Further to this agreement, Members conducted a detailed review of the chosen topic.

The information gathered has now been set out within the attached draft final report, alongside the recommendations that were discussed at the meeting on 24 November 2021. It is requested that the Committee consider the draft final report for endorsement to Cabinet.

Should any minor drafting changes to the report be suggested by the Committee at the meeting or otherwise prior to submission to Cabinet, the Committee is requested to delegate authority for this to the Democratic Services Officer in consultation with the Chairman and Labour Lead. The purpose of this would be to enable minor textual changes only and not to alter significantly the main body of the report or its recommendations.

How this report benefits Hillingdon residents

Select Committees directly engage residents and external partners in the work they do. These recommendations aim to recognise the excellent work carried out by the Business Performance and Insight Team within Hillingdon Council and recommend ways in which the current reporting and monitoring mechanisms could be improved. It is noteworthy that the ability to manage effectively the performance of a council is critical to its success; thereby enabling members and officers to assess whether the organisation is achieving what it set out to do, delivering value for money and making life better for local residents.

Financial Implications

The Committee's review recommendations are not expected to lead to any significant financial implications and are primarily aimed at supporting best practice within existing resources. However, a full financial review of the recommendations will be undertaken as part of the standard reporting process to Cabinet.

Legal Implications

None at this stage.

BACKGROUND PAPERS

Performance Monitoring and Reporting in Hillingdon Council Review Scoping Report

Previous Committee papers on the review published on the Council's website